**同济大学选修校外研究生课程学分认定及成绩转换申请表  
The Application Form of Credit Recognition for Graduate Off-campus Study**

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| 姓名  Candidate’s name |  | 学号  Registration No. | |  | | 学院  School |  | | | |
| 专业  Major/Field |  | | | 导师  Supervisor | |  | | | | |
| 交流学校  Exchange institutions |  | | | 交流时间  Exchange periods | |  | | | | |
| 交流学校类别  Exchange institution level | □校际合作学校 □院际合作学校 □其它（请注明: ）  □ Inter-university exchange □ Inter-school exchange □ Others(Please indicate: ) | | | | | | | | | |
| 交流类别  Exchange category | □双学位项目 □学分互认项目 □短期交流项目 □其它（请注明: ）  □ Graduate dual degree program □ Mutually-recognized credits program  □ Short-term exchange program □ others (Please indicate: 　) | | | | | | | | | |
| 学分认定及成绩转换情况  Mutually-recognized credits and transcript conversion | | | | | | | | | | |
| 拟替代我校培养方案中的课程  Campus courses in Tongji degree program | | | | | 所选外校课程  Off-campus courses | | | | | |
| 课程代码及名称  Course code & name | 学分  Credits | 必修/选修  Core /elective | 成绩  Score | | 名称（中文或英文）  Off-campus courses (in Chinese or English) | | | 学分  Credit | 学时  Class hours | 成绩  Score |
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| 申请学分认定及成绩转换情况说明  Statement on application for credit recognition |  | | | | | | | | | |
| 导师意见  Approval from Supervisor | 导师签字： 年 月 日  Signature by Supervisor: / / ((mm/dd/yy) | | | | | | | | | |
| 所在学科专业委员会意见  Approval from Discipline  Academic  Committee | 学科专业委员会主任签字： 年 月 日  Signature by Discipline Academic Committee’s Chairman: / / ((mm/dd/yy) | | | | | | | | | |
| 所在院系审批意见  Approval from corresponding school / department | 分管院长签字： 年 月 日  Signature by dean of school / department: / / ((mm/dd/yy) | | | | | | | | | |
| 开课院系审批意见（跨学院开课时填写）  Approval from School / department for cross school courses | 分管院长签字： 年 月 日  Signature by college / department’s dean: / / ((mm/dd/yy) | | | | | | | | | |
| 研究生院培养处审批  （跨学院开课时填写）  Approval from Graduate School for cross school courses | 经办人签字： 年 月 日  Signature of responsible person： / / ((mm/dd/yy)  负责人签字： 年 月 日  Signature by the person in charge: / / ((mm/dd/yy) | | | | | | | | | |

注：此表一式三份。同时提交以下材料各一份：①校外研究生课程成绩单原件（阅后退回）及复印件；

②《同济大学申请选修校外研究生课程审批表》；③拟认定课程的课程大纲或简介。

Notes: Please fill out this form in triplicate with one copy of following materials: ①original printed copy of transcript of off-campus courses (will be returned after-review); ②“Course Application Form for Graduate Off-campus Study”; ③instructions on or introduction of off-campus courses. ”